



KOHAT UNIVERSITY OF SCIENCE & TECHNOLOGY
EXAMINATIONS SECTION

Kohat-26000, Khyber Pakhtunkhwa, Pakistan Ph # 0922-5291501, 0922-52914749

APPLICATION FORM FOR OBTAINING
(A) DISTINCTION CERTIFICATE OR (B) GOLD MEDAL CERTIFICATE
(SEMESTER SYSTEM)

Applying for: _____

1. Name (as per SSC): _____
2. Father Name (as per SSC): _____
3. CNIC No.: _____ 4. Contact No.: _____
5. Mailing Address: _____
6. Enrollment No.: _____ 7. Uni. Reg. No.: _____
8. First Semester: _____ (Spring/ Fall) Year: _____
9. Last Semester: _____ (Spring/ Fall) Year: _____
10. CGPA Obtained _____ on Scale of 4.00
11. Programme _____ (e.g. BS/M.Sc./MS/PhD)
12. Discipline: _____ (e.g. Botany/ English)
13. Department/Institute/Centre: _____

Certified that the above mentioned particulars/ information are correct and needs no corrections.

Signature of Applicant

INSTRUCTIONS

(Read the following before submission of the application form)

1. Attach attested Photocopies of the following documents:
 - a. Final Transcript
 - b. CNIC
 - c. Authority Letter and original CNIC of the candidate in case of certificate in absentia.
2. Fee Deposit Slip of Rs.500/- in case of Distinction Certificate.

To be filled in by the Chairman/ Director of the Department/ Institute/ Centre

1. (S)He has completed all the degree requirements in the normal duration of degree program.
2. (S)He has studied all the courses which are required for the award of degree.
3. (S)He has registered for normal course load in each semester.
4. (S)He never placed on probation in the entire duration of the degree program.
5. (S)He was never been fined by the Discipline Committee due to ill-discipline in the Department/University.
6. (S)He has secured minimum CGPA not less than 3.50/4.00. **(In case of a Distinction Certificate)**
7. (S)He has secured CGPA not less than 3.00/4.00 (for Undergraduate) / 3.50 (for Graduate)
(In case of a Gold Medal Certificate)
8. (S)He is not a transferred student.
9. (S)He has never earned an 'F' grade in the entire degree program.
10. There will be no change in letter grade of any student in future due to re-totalling/ rechecking in this class.
11. Total number of registered students in his/her discipline is not less than 05. (In case of a Gold Medal Certificate)
12. Position in order of Merit in the relevant discipline: (Tick mark only one) Distinction High Distinction
Highest Distinction

Criteria for the Award of Distinction:

Highest Distinction: CGPA 3.90 to 4.00

High Distinction: CGPA 3.75 to 3.89

Distinction: CGPA 3.50 to 3.74

Chairman/ Director Seal & Signature

(For Office Use)

On the basis of information provided by the Chairman of the department and the record maintained by the Semester System Exam Section, the case for the award of Distinction/ Gold Medal Certificate is certified/ verified. The Examination as per the Academic Calendar was held in the month of _____.

Sign of the Semester System Section verifying official: _____

✂

Acknowledgement

Received application form for Distinction Certificate from Mr./Ms. _____

_____ Son/ Daughter of _____

University Registration # _____ Enrol. No. _____

on dated _____ Date on which to be issued _____

Dealing Assistant