



KOHAT UNIVERSITY OF SCIENCE AND TECHNOLOGY

Kohat 26000 Khyber Pakhtunkhwa, Pakistan (Ph: 0922-52914714, 52914627 – Ext: 4714)

TERMS & CONDITIONS

1. Kohat University of Science and Technology, Kohat, a public sector organization invites sealed bids from the Security Companies/ Firms having valid Registration/ Noc(s) of Ministry of Interior/ Provincial Home Departments for providing security services in the county/ province, which should reach to the undersigned on or before **March 14th, 2019.**
2. All Companies shall attach attested copies on NTN and registration/ NOC(s) with the tender form.
3. List of Contract agreements with other organizations and provision of experience certificate of security services.
4. The company will be liable to deploy ex-armed forces preferably retired Personnel of fighting Units of ex- Para Military forces for the services being contracted.
5. Age of the security guard shall not be above 45 years and should be in good health, Physique and moral condition.
6. Rate/ bid should be quoted in Pak Rupees in terms of Per Security Guard (Per Month Salary) which should be clearly written/ typed without any ambiguity and should be valid for 03 months.
7. The bid should accompany security deposit of Rs.100,000/- in shape of call deposit in favor of Treasurer, KUST that should be attached to each tender form which will be refundable after expiry of the contract of successful firm. Tender form without a security deposit will not be acceptable.
8. Tender must be accompanied with a Tender Fees of Rs. 1000/- (non-refundable). Tender fees should be deposited through deposit slip in Habib Bank Limited, KUST Branch in Account No. 03430000100001. Original deposit slip must be attached with the bid. Tender without tender fee shall not be accepted.
9. The bid rate should include all the government taxes i.e. (GST, Income Tax, Withholding Tax etc.) as per prevailing rates of Federal/ Provincial governments. If a company is exempted from taxes, a valid exemption certificate shall be attached.
10. The company will provide latest arms and ammunition having license to each Security Guard with the number of cartridges and deploy company guard as per the requirement of the University.
11. Initial contract will be for one year extendable from time to time upon satisfactory performance.
12. No escalation of the security charges would be entertained during the term of contract.

13. The company shall provide proper uniform to its security guards.
14. If a security guard quits the job of the Security Company during placement in the University, he will never be deployed in the University again.
15. There will be two duty shifts of 12 x hours per shift with three supervisors. The supervisors for both shifts will be responsible for casual leave record and other related issues of the company guards.
16. The contracted company will provide disaster management plan.
17. Affidavit on Stamp Paper of Rs.100/- to the effect that the firm is not black listed by any government/ semi government/ autonomous body.
18. Conditional/ Telegraphic tender shall not be entertained.
19. Certificate on company's letter head that if selected, the firm would deploy security supervisors/ security guards which would be security wise cleared by the police. Non-compliance to the same may result in immediate termination of contract leading to forfeiture of performance and black listing of the firm.
20. The company shall have properly observed the fair labor practices, and pay to its deployed security guards at least the minimum wages approved by the Federal/ Provincial government from time to time.
21. The security company will have no legal right/ claim to sue/ lodge any case/ complaint in any court of law or person against the University or its employees, rather it will be resolved through mutual consent and in any case of disagreement, The Vice Chancellor, KUST will be the final authority to decide.
22. The KUST will award the contract to the bidder whose bid has been determined to be substantially responsive to the bidding document and who has offered the lowest evaluated bid price.
23. The University reserves the right to reject/ negotiate any or all tenders after assigning the reason and shall have the right to cancel any agreement by giving one month prior notice.

• **Accepted**

**Convener UPC
KUST**

Name of the Bidder _____

Signature of the Bidder _____

Dated _____